

**If there are **more than 1 applicant** please note that each applicant should have separate supporting documents and application kits as per to the below requirements.**

Please see the below information with regards to the application process and requirements for **Visitor's Visa Less than Three (3) Months**. If you need to get details on any other visa type please reply back to us. Please note we are unable to accept the application if the documents are missing.

1. Application form **DHA-84** - Link: <http://www.sahc.org.au/pdf/dha/DHA-84.pdf>
2. Original valid machine readable Passport / Travel Document valid for no less than (30) days after the expiry of the intended visit with 3 completely blank pages.
3. One passport size photo - Specifications refer the link: [http://www.vfsglobal.com/southafrica/newzealand/pdf/photo\\_spes.pdf](http://www.vfsglobal.com/southafrica/newzealand/pdf/photo_spes.pdf)
4. **Travel itinerary** showing onward or return flight details (Preliminary booking only, do not make a firm travel booking). In the case of transit purposes, proof of onward passage is required.
5. **Proof of sufficient funds** to cover the living expenses: Recent bank statement for 3 months / Salary advises for 3 months / Cash available / traveller's cheques.
6. A cover letter by the applicant confirming the purpose and duration of the visit signed and dated.
7. **Proof of accommodation in South Africa:** hotel booking or a signed letter of invitation from the host in RSA confirming the period of stay, physical address and contact details along-with a recent certified copy of the hosts Identity document (in case of citizens) or proof of residency status in RSA i.e. copy of passport and permit (in case of residents). Scanned copies of documents will be accepted however emailed letters of invitation will not be accepted.
8. **Business visits:** Signed letters from the company being visited and the company abroad on company letter head confirming the particulars of the person, purpose and nature of work, duration of work and the duration of stay in South Africa
9. Non- New Zealand passport holders, who do not have their New Zealand visas in their passports, must include a copy of their current valid visa.
10. Fees payable are dependent on the nationality of passport held. Where fees are payable, fee is NZD 95.00. You can pay by the credit card / debit card at the application centre.
11. Service Charge :

**If minors are travelling with you please refer the next section for additional details.**

1. Unaccompanied minors: A letter of consent from both parents (if parents are divorced proof of sole custody of the responsible parent), certified copy of applicants full birth certificate, certified copy of the parents' marriage or death certificate in the case where one of the parents is deceased, adoption papers (if applicable), certified copy of parents passports (photo page).
2. Both Parents are travelling with a child: unabridged birth certificate of the child (certified copy when applying for the visa) reflecting the particulars of the parents of the child. In the case of one parent travelling with a child, he or she must produce an unabridged birth certificate (certified copy when applying for a visa) and:

- i. Consent in the form of an affidavit from the other parent registered as a parent on the birth certificate of the child authorizing to enter into or depart from the Republic with the child is travelling with;
    - ii. A court order granting full parental responsibilities and rights or legal guardianship in respect of the child, if he or she is the parent or legal guardian of the child (in case of sole custody) or;
    - iii. Where applicable, a death certificate of the other parent registered as a parent of the child on the birth certificate;
  3. Where a person is travelling with a child who is not biological child must produce:
    - i. A certified copy of the unabridged birth certificate of the child;
    - ii. An affidavit from the parents or legal guardian of the child confirming that he or she has permission to travel with the child;
    - iii. Certified copies of the identity documents or passports of the parents or legal guardian of the child; and
    - iv. The contact details of the parents or legal guardian of the child.
  4. Any unaccompanied minor shall produce to the immigration officer:
    - i. Proof of consent from one of or both parents or legal guardian, as the case may be, in the form of a letter or affidavit for the child to travel into or depart from the Republic: Provided that in the case where one parent provides proof of consent, that parent must also provide a copy of a court order issued to in terms of which he or she has been granted full parental responsibilities and rights in respect of the child;
    - ii. A letter from the person who is to receive the child in the Republic, containing residential address and contact details where the child will be residing;
    - iii. A certified copy of the identity document or valid passport and visa or permanent residence permit of the person who is to receive the child
    - iv. The contact details of the parents or legal guardian of the child.

South Africa Visa Application Centre

Helpline Contact Number:

Email Address: [info.sanz@vfshelpline.com](mailto:info.sanz@vfshelpline.com)

Website: [www.vfsglobal.com/southafrica/newzealand/](http://www.vfsglobal.com/southafrica/newzealand/)

Hours of Operation: Monday thru Friday 8.30 AM - 3:00 PM